FCB Midyear Executive Committee Meeting September 24, 2021

An Executive Committee meeting was held at the FCB midyear conference held at the Sheraton Orlando North in Maitland, Florida. The meeting began at 4:00 PM. Committee members in attendance were: Sheila Young, President; Mikey Wiseman, 1st Vice-President; Cassandra Jessie, 2nd Vice-President; Mark Lear, Treasurer; Sally Benjamin, Membership Secretary; and Mary Tyson, Recording Secretary.

Motion was made by Mikey to approve the minutes of the August 5, Executive Committee Meeting. Motion was seconded by Sally. There was one correction: The second reading of the constitutional amendment for ACB was read on Sunday, not Monday as was written in the minutes. Motion to approve the minutes with that correction was passed.

Sheila asked if there were any hotel updates. Mikey reported that there were none except billing for AV had been done prior to our meetings. He and Mark have reviewed these charges with the hotel and they are correct. He also reported on the specials at the restaurants and their schedules.

Administrative Assistant job description was discussed. Mikey asked how the number of paid holidays had gotten to 11. It was his opinion that we should stick to the federally observed holidays of New Year’s Day, Martin Luther King Day, Memorial Day, July Fourth, Labor Day, Veteran’s Day, Thanksgiving and the day after, and Christmas. He felt that Christmas Eve and New Year’s Eve were not federally recognized and should not be included. He made a motion to remove New Year’s Eve and Christmas Eve from the proposal. Motion was seconded by Sally. Motion was passed with a 3-2 vote.

Employee will work 20 hours per week at $12 per hour and receive 10 paid vacation days each year in addition to the 9 paid holidays. Further, the employee will be allowed to accrue up to 10 hours of overtime each month to be paid each month.

Mikey made a motion that some flexibility be put into the 10 hours of overtime each month with the employee having the ability to bank up to 20 hours per calendar year to be used as additional vacation days at their discretion as long as the actual days off were approved by the president. This would equate to one additional week off per year. Further, he said that this additional banked, or comp time, must be used within the calendar year in which it was accrued. Motion was seconded by Mary. Motion carried.

Kati Lear, who was in attendance, advised that most White Cane Bulletins were emailed and asked that the words “if necessary” be removed. This will be done.

Paul Edwards noted that the state of Florida had approved an increase in minimum wage which will incrementally be increased to $15 per hour. He asked if we planned to leave the $12 Administrative Assistant pay in place or would we build in something so that this would not have to be addressed each time there was a change in the State’s minimum wage.

Cassandra wanted to discuss an increase in the hourly rate, but Mikey called a point of order. He said that the salary should not be discussed in this forum as we were discussing the job description. He made a motion that the dollar amount be removed from the job description and verbiage put in to the effect that the pay would be an agreed upon amount, not to be less than the State of Florida current minimum wage. Motion was seconded by Mary. Motion carried.

Motion to approve the job description with the above noted changes was made by Mikey and seconded by Mary. Motion passed.

Mikey asked that Cassandra bring her salary concerns to the Executive Committee as a motion after the annual review.

Motion to adjourn was made by Mikey and seconded by Mary. Meeting was adjourned at 4:35 PM.

 Submitted by,

Mary Tyson,

FCB Recording Secretary